Fillable BC Naturalists' Foundation and BC Nature 2027 Club Support Grant Application Deadline: January 31, 2027 5:00 pm PT

Email your applications to BC Nature at *info@bcnature.ca and (in subject line: Your Club Name, 2027 BC Naturalists' Foundation Club Support Grant).*
The BC Naturalists' Foundation contributes funds to BC Nature for club support grants.

Application Criteria

1. Grants are given to federated BC Nature clubs for their own projects.
2. Grant maximum is $3000
3. All requests for Club Support grants must receive your club's board approval prior to submission.
4. Maximum of three-years of funding for any given project.
5. Failure to fill in your project budget may disqualify you from receiving your grant.
   Budget portion of your application: club/applicant contributions to the project are an **asset** to your application. These can include:
   - Club in-kind volunteer contribution
   - Community and/or other cash contributions
   - Club cash contribution (recommended)
   - Monetary or other in-kind contributions from outside your club

What happens next?

1. The joint selection committee, composed of BC Nature and BC Naturalists' Foundation members, reviews your application immediately following the deadline. You may receive questions from the selection committee clarifying any points in application.
2. After notification of the outcome of your grant application.
3. Approved applications will be sent a **Club Funding Agreement – Grants.** Which will need to be sent back, filled in, before BC Nature can release the funds.
4. A final report is due back to info@bcnature.ca and foundation@bcnature.ca no later than **October 31, 2027.**
5. **The due date for the report of your project is October 31, 2027** which coincides with the deadline for the *BCnature* Winter Magazine issue. Receipt of your report long before this deadline is preferable and would be much appreciated.
   Please **submit high resolution photographs at or prior to this deadline**. Note that if there are any identifiable people in your photos, then those people should provide you permission to use and share their likeness.
   This reporting schedule allows for the publication of a summary of the current year's grant program ahead of next year's Club Support Grant Application preparation season for the **January 28, 2028 application submission deadline. I AGREE** ☐

General Project and Application Information Club Support Grant

1. **Date of application:**

2. **Name of club/organization:**

   Registered Charity #:

   Mailing Address:

3. **Main Contact person(s) Name:**
   Email and Phone:

   Alternate contact for applicant club:
   Email and Phone:

4. **Partner(s):** Are there any partners involved in the project or project delivery? **NO** ☐
   These can be registered charities, businesses, or individuals. If **YES**, please note name(s)

5. **Title of Project:** Keep it concise and simple. EX: "Outreach, BiobBlitz, Equipment for…

6. **Total Funding Requested:** Cash amount requested. Grant maximum is $3000. Honorarium payments will not be funded through a Club Support Grants, but hired professional fees and expenses may be considered.

7. **Multi-Year Project(s):** Indicate whether this is a multi-year project: Yes ☐ No ☐
   If yes, identify which year of the project funding you are applying for, whether you have applied before and when:

8. Previously Approved Funding: Indicate if funding from this grant was previously approved for this project. Maximum three sentences. Example: Applying for a grant for year 2 of a 3-year project. Previously applied and approved for year 1 in 2025.

10. **Project Summary:** Summarize the purpose and objectives of the project. Maximum 3 or 4 sentences. Detailed description is to be included in the next section.

Further Project Description- Please be brief and consise

1. **Date approved by club's Board of Directors:**
2. **Location(s) of the project:**
3. **Proposed methods to be used:**
4. **Proposed start date and duration:**
5. **Please explain why this project is needed:**
6. **Community involvement or support for the project:** *Partners can again be listed here alongside other stakeholders and involved parties.*
7. **Names and occupations of person(s)** or companies who will undertake the project:
8. **Will a club executive or member receive remuneration** from the project funding?
   Yes ☐ **No** ☐
   If yes, provide details, including name, position, and skills of person(s) and whether your bylaws provide for the renumeration:

9. **Numbers and types of volunteers anticipated to carry out the project:** *A bullet point description is acceptable but please provide details. Example: Two outreach educators for June, July, August: in person booths and group field trips, One designer: for brochures and educational materials).*

10. **Community Outreach:** How does the project relate to the stated objectives of BC Nature? Check: https://bcnature.org/mission/

11. **How will the outcome of the project be evaluated and publicized?** BC Nature and the BC Naturalists' Foundation must be acknowledged on all signs, publications and reports emanating from your Club Support Grant. Print-ready logos can be provided.

12. **Will you provide a few photos (high resolution and with photo release) and final report** to BC Nature/BC Naturalists' Foundation for publicity purposes? Deadline is **October 31** or earlier. **Yes** ☐ **No** ☐
If no, please provide a brief explanation:

13. **How will the funding from BC Nature and BC Naturalists' Foundation be acknowledged?**

14. **Other: List year and amount of previous grants the club has received from BC Nature and/or the BC Naturalists' Foundation** (Complete listing of all Club Support Grants on BC Nature website)

15. **Any other comments** or points not covered in the application:

Project Budget Details

Please enter expenditures and income details related to your project into the following fillable budget form. Include in your budget, estimated expenses and put into the column where the funds will be allocated from.
The bottom portion of this budget is where you are receiving funding to cover the expenses. All columns are self-adding. You may add sub rows to this form if an item is missing. We prefer a budget and application in one PDF but you may also copy the budget and submit it as a separate file". We've offered this in the past to allow for technical difficulties.

EXPENDITURES	Club Grant request	Cash from club	In-kind from club	Other sources	Total Cost (cash & in-kind)
Labour Allocations					
Professional					0.00
Contract					0.00
Volunteer (suggested at $25/hr)					0.00
Labour Sub-total	0.00	0.00	0.00	0.00	0.00
Direct Costs Allocations					
Travel					0.00
Accommodation/per diem					0.00
Equipment rental					0.00
Construction/building material *(use separate lines for items exceeding greater of $100 or 5% of total Cost)*					0.00
					0.00
					0.00
Landscaping Material & Plants etc					0.00
Other (specify)					0.00
Direct Costs Sub-total	0.00	0.00	0.00	0.00	0.00
Communications Allocation					
Design, lay-out of printed material:					0.00
Printing					0.00
Web-site design/production					0.00
Digital media					0.00
Marketing-publicity					0.00
Other (specify)					0.00
Communications Sub-total	0.00	0.00	0.00	0.00	0.00
Administrative Allocations	Club Grant request	Cash from club	In-kind from club	Other source	
Insurance					0.00
Rental space					0.00
Office supplies					0.00
Administration					0.00
Other (specify)					0.00
Administrative Sub-total	0.00	0.00	0.00	0.00	0.00
Project Expenses Total *Did you remember to include GST & PST?*	0.00	0.00	0.00	0.00	0.00

SOURCES OF FUNDS - List each separate source of funding related to your project;the applied for Club Support Grant, cash from club or in-kind volunteers (using $25.00/hr) or another funding/granting source.

Club support grant (this application)					
Club cash contribution					
Club in-kind contribution					
Other sources: State whether source is confirmed or not yet confirmed					
Total Source of Funds					0.00

Total Project Expense should be the same as Total Source of Funds